



ONE TREE HILL PROGRESS ASSOCIATION

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ACCEPTANCE OF LIABILITY AND RESPONSIBILITY FOR ADHERENCE TO THE ONE TREE HILL PROGRESS ASSOCIATION COVID-SAFE PLAN FOR THE ONE TREE HILL INSTITUTE

I acknowledge receipt of a copy of the One Tree Hill Progress Association Covid-Safe Plan dated 28/08/2020 and agree to abide by the Obligations of the South Australian Government's Emergency Management (Public Activities No11) (COVID-19) Direction that came into force 16th November 2020 (see <https://www.covid-19.sa.gov.au/emergency-declarations/public-activities>).

The Emergency Management Direction defines public activities to include, amongst other things, onsite purchase and consumption of food or beverages, fitness or recreation activities, indoor public meetings, ceremonies, wedding ceremonies and receptions, and funeral services (including wakes).

I will ensure that:

- the maximum number of people in all internal/external areas of the Institute will not exceed 50 people (excluding weddings) and contact tracing records will be kept where applicable;
- weddings are allowed a maximum of 80 people with contact tracing and formal registration with the Health Department;
- the total number of people in any single room or enclosed area will not exceed 1 person per 4 square metres as per the following room limits:
 - 31 people in the Old Hall, or
 - 34 people in the New Hall, or
 - 15 people in the combined kitchen/bar areas;
- people are encouraged to maintain the physical distancing principle of at least 1.5 metres separation where possible between groups within each room and at entry/exit points; and
- any meetings are seated and attendance records, including name, phone number, email address, date and time are kept.

Requirement for Covid Marshall. A Covid Marshall is required where prescribed operations are conducted; this includes (amongst other things) onsite purchase and consumption of food or beverages (whether occurring in an indoor or outdoor area) and all ceremonies. Hall users conducting any of the prescribed operations must appoint a suitably qualified Covid Marshall to oversee the event in accordance with the Direction. A copy of the Covid Marshall training certificate must be given to the Hall Manager before the event begins. The following qualified person/s are nominated as Covid Marshall/s for this event:

Full Name/s:

I understand that the Covid-Safe Plan Obligations requirements are legal obligations under current Emergency Management directions and that, if I do not comply with these, I may face a fine of up to \$5,000 from the Government of South Australia.

Organisation Name (if applicable): _____

Hall Hire Date: _____ **Planned Number of People Attending:** _____

Full Name: _____

Signature: _____ **Date:** _____

Notes: Updated 17Nov20. Further information is on the SA Government website <https://www.covid-19.sa.gov.au/>